

Instructions for E-Poster

Online ePoster Guidelines

E-Poster Viewing

Presenters will receive a dedicated link to upload their e-posters via email in mid-January 2025.

Abstracts allocated to E-Poster Viewing will upload their E-Poster to be available for viewing, from the start of the meeting, in the e-poster stations.

Only posters of registered participants will be displayed in the E-Poster Stations
Deadline for uploading your E-Poster: 6 February 2025

Prepare your E-Poster

Technical specification for E-Poster preparation

Please submit your E-Poster as a **PDF file in landscape orientation**.

- **File Format: PDF file** – 1 page is recommended
- **Orientation:** Please create your document in PowerPoint in **Landscape Layout 16×9** and save it as a **PDF file**
- **Font types:** Arial, Calibri, Verdana Times New Roman or Helvetica
- **Font size:** > 11
- Hyperlinks, animated images, animations, and embedded videos are **not permitted**
- Images and tables: **at least 200 dpi**. Good picture quality is essential.
- When inserting images, photos, tables, etc., use copy-paste. Do **not use embedded documents**
- Avoid overlapping objects and layers. Only the final view/status will be visible

- When saving your PDF please do not use symbols or special characters (**ie. +/@/ü**) in the file name
- **File size:** Less than **5 MB**
- If you wish, you may use a template that can be downloaded [HERE](#)

Please note that you may NOT save the file name with any characters or symbols – only letters and numbers and no spaces in the file name.

By following the guidelines, you will ensure your e-poster is displayed correctly. Without following these instructions your e-Poster will be unable to be uploaded.

Publication Consent

By uploading your E-Poster file, you agree to have it published in the official Conference publications.

For questions please e-mail ifsoapc_abstracts@kenes.com